

CONSTITUTION
***Pertaining to the Student Chapter of the Veterinary Emergency and Critical Care
Society at The Ohio State University College of Veterinary Medicine***

Article 1 - Organization

This organization will serve as a chapter of the national parent organization known as the Student Veterinary Emergency and Critical Care Society, hereafter referred to as “SVECCS”, and is at all times subject to the guidelines and bylaws set forth by that organization.

Article 2 - Name

The name of the organization shall be The Ohio State University Student Veterinary Emergency and Critical Care Society; hereafter referred to as “OSU SVECCS.” For purposes of convenience it is acceptable to refer to the organization as “SVECCS” with the understanding that the Ohio State organization is a sub-organization of the national parent Student Veterinary Emergency and Critical Care Society.

Article 3 - Objectives

The objectives of the OSU SVECCS are as follows:

- Section 1. To promote the awareness of the specialty of veterinary emergency and critical care medicine to students of veterinary medicine at the Ohio State University College of Veterinary Medicine, as well as all students at the Ohio State University and members of the local community.

- Section 2. To disseminate and exchange information pertaining to the Veterinary Emergency and Critical Care Society, the national SVECCS, and existing student chapters of the SVECCS to our members, particularly in regards to policy changes and educational activities.

- Section 3. To promote and provide opportunities for the advancement of knowledge and skill in the practice of veterinary emergency and critical care medicine at the Ohio State University College of Veterinary Medicine.

- Section 4. To make available information about opportunities to work in the field of veterinary emergency and critical care medicine.

- Section 5. To provide a platform where veterinary medical students and faculty can interact openly, particularly in regards to the topic of veterinary emergency and critical care medicine.

Article 4- Membership

- Section 1. Students available for membership shall include all full time students of veterinary medicine at The Ohio State University College of Veterinary Medicine who have paid their dues to SVECCS. Members are recruited at organization fairs and are considered official members once they have indicated interest in joining, are added to the organization email list, and have paid their dues.
- Section 2. SVECCS agrees that it will not engage in sexual misconduct nor any harassment or discrimination on the basis of age, ancestry, color, disability, gender identity or expression, genetic information, HIV/AIDS status, military status, national origin, race, religion, sex, sexual orientation, protected veteran status or any other basis in accordance with these guidelines.

Article 5 - Officers

- Section 1. The officers of the Chapter shall consist of a President (with the possibility of having a co-president), President-Elect, Vice President, Secretary, Treasurer, Wet Lab Coordinator and Merchandise Chair.
- Section 2. Elections for officers shall be conducted through a formal application process, and an informal interview process. Interested candidates must submit applications created by the secretary for consideration. The current Executive Board will review all applications, conduct informal interviews with qualified candidates, and select the most suitable individual for each position based on their qualifications and alignment with the organization's goals.
- Section 3. Elections shall be presided over by the current Chapter President and/or faculty advisor. Officer elections and transitions shall be conducted in the latter half of the fall semester, with elected individuals serving for the upcoming calendar year. The transitions between positions are expected to be conducted via an executive board meeting in which
- Section 4. Each executive board member shall update their appropriate "Executive Board Responsibilities" Document within the SVECCS Google Drive with up to date tips for incoming board members to create more smooth transitions between each calendar year.

Officers and Duties

- Section 1. The duties of the President(s) include delegation of tasks and duties, scheduling executive board meetings, scheduling club meetings and

lectures, organizing club activities, and making final decisions on club proceedings. This board member is expected to attend all club events unless a valid excuse is provided to other board members in advance.

- Section 2. The President-Elect will be responsible for learning the duties of the current President and assisting in the fulfillment of his/her duties where necessary. The President-Elect will also be responsible for obtaining feedback from current members on wetlabs, lectures, and activities of the club to allow improvements for the next year. The President-Elect is the only two year position and will then take over the role of President the following year. This board member is expected to attend all club events unless a valid excuse is provided to other board members in advance.
- Section 3. The Vice President (VP) will be responsible for assisting the President in fulfillment of his/her duties, arranging rooms, and communicating professionally with event guests. The VP will monitor the club email daily, as well as assist in checking in at events. This board member is expected to attend all club events unless a valid excuse is provided to other board members in advance.
- Section 4. The responsibilities of the Secretary include keeping detailed minutes of executive board meetings, maintaining an up to date list of all current members along with status of dues paid in conjunction with the Treasurer, and keeping a detailed log of all pertinent information pertaining to any events presented through the organization. They will send out RSVP's for the lunch lectures and wetlabs to the student body + members. This board member is expected to attend all club events unless a valid excuse is provided to other board members in advance.
- Section 5. The duties of the Treasurer include keeping detailed records of all financial transactions pertaining to the organization within the club Google Drive, and keeping track of members who have paid dues alongside the Secretary. The treasurer shall update the member list as soon as possible when a member pays dues. At the start of each semester the treasurer will create a budget that outlines the maximum number of events possible per semester, factoring in projected merch sale(s). This will be shared with the executive board at the first executive board meeting of each semester. The treasurer will be responsible for ordering food as needed for events.
- Section 6. The Merchandise chair(s) is responsible for creating and ordering club merchandise for the dues-paying members of the club. Merchandise must meet the approval of the members of the executive board and Ohio State University regulations. The merchandise chair shall conduct one merchandise sale per semester. The merchandise chair will collaborate

with the treasurer and secretary in regards to merchandise funds and sending out interest and request forms.

- Section 7. The Wet Lab Coordinator is responsible for organizing and managing wet lab events and activities. This includes planning and creating events, identifying and coordinating with faculty to lead or assist with these activities, and preparing and submitting the necessary Institutional Animal Care and Use Committee (IACUC) documentation. The Wet Lab Coordinator is expected to organize a minimum of two wet lab events or activities per semester. They may request assistance from other Executive Board members for idea development, logistical planning, and execution to ensure the success of these events. Additionally, the wet lab coordinator is in charge of storing and maintaining the organization's supplies required for these events.

Article 6 - Amendments

- Section 1. The Constitution shall be amended by the President and backed by majority vote of the executive board.

BYLAWS

Article 1 - Membership

- Section 1. The membership dues will be determined annually by the executive board.
- Section 2. Membership may be revoked by vote of the elected officers due to inappropriate behavior, poor academic standing, or misrepresentation of the club.

Article 2 - Officers

- Section 1. The officers having immediate charge of the Student Chapter affairs shall consist of a President (and possible co-president), President-Elect, Vice President, Secretary, Treasurer, Merchandise Chair, and Wet Lab coordinator.
- Section 2. The President, President-Elect, Vice President, Secretary, Treasurer, Merchandise Chair, and Wet Lab coordinator, shall be a first, second, or third year student in the current school year in which they are active, and must be in good standing with both the university and Chapter. The President-Elect must be a first year student in order to carry the position through two calendar years.

- Section 3. All officers shall be elected through an informal interview process from proceeding executive board members.
- Section 4. An officer may be stripped of title and removed from the executive board by majority vote from the other executive board members in conjunction with approval by faculty advisor. Removal may be due to failure to complete assigned tasks of the position laid out in the constitution, inappropriate behavior, poor academic standing, or misrepresentation of the club.

Article 3 - Officer Meetings

- Section 1. Meetings shall be scheduled at the discretion of the president. Meetings will be scheduled based on the availability of Executive Board members to ensure maximum participation. If a member is unable to attend a scheduled meeting, a valid excuse must be provided in advance to maintain accountability and effective communication within the board.

Article 4 - Event Expectations

- Section 1. There shall be at least 2-3 lunch lecture events with guest speakers per semester. The content of the lunch lectures will be coordinated between President and Vice-President, with outside input from other executive board members as needed. There shall be at least two wet labs held by the Wet Lab Coordinator per semester of each school year. The content of the wet lab shall be decided by the wet lab coordinator with outside input from other executive board members as needed.

Article 5 - Elections

- Section 1. Elections shall be overseen by the current President and/or faculty advisor. Officer elections and transitions shall be conducted in the latter half of the fall semester (December), with elected individuals serving for the upcoming calendar year. Elections for officers shall be conducted through a formal application process, and an informal interview process. The interview process will be conducted on school property (ex: in a group study room), for <20 min in order to get a sense of the student's goals for the position, why they are interested, and how they will be a contributory and communicative team member. Interested candidates must submit applications created by the secretary for consideration. The current Executive Board will review all applications, conduct informal interviews with qualified candidates, and select the most suitable individual for each

position based on their qualifications and alignment with the organization's goals.

Article 6 - Ratification

Section 1: The Constitution and these Bylaws shall be effective as of January 30, 2025.

January 30th, 2025

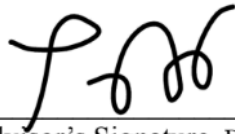
Date of Adoption



President's Signature Preston Moskal



Vice President's Signature Margaret Hayes



Advisor's Signature Dr. Page Yaxley